

Exporting IW Search Results

Example: Results of a search for Bombacoideae.

Check the “Select All Description Results” if you want to send yourself a file with all 48 descriptions or you can check boxes to get some subset of the results

Search Welcome About Contact/Contribute Gallery Us IAWA Links

No Description Results Selected Refine Search

Search Criteria: Bombacoideae

Filter Results by Keyword:

Select All Description Results

Showing 1 to 48 of 48 First Previous 1 Next Last

F = Fossil
M = Modern

Results ▲

<input type="checkbox"/>	M		7	MALVACEAE BOMBACOIDEAE <i>Adansonia digitata</i> L. (BAOBAB)
1 2 5 13 22 23 26v 27 31 32 42 46 47 52? 53? 54? 61 63 65 69 71? 72? 73? 77 79 86 88v 89 92 93 98 102 106 107 109v 110 114 115 120 121? 144 145 146 178 179 180 189 192 193 194v 200 208 214 215				
	M		5	MALVACEAE BOMBACOIDEAE <i>Adansonia gregorii</i> F. Muell.
	M		11	MALVACEAE BOMBACOIDEAE <i>Bernoullia flammea</i> Oliv.
<input type="checkbox"/>	M		5	MALVACEAE BOMBACOIDEAE <i>Bombax buonopozense</i> P.Beauv. (KAPOKIER)
2 5 13 22 23 26 27 31 32 43 46 47v 52? 53? 54? 61 66 69 71? 72? 73? 77 79 86 88v 92 93 98 102 104 110 114 115 120 131 136v 141v 159v 160v 161v 178 179 189 192 193 197 200				
				MALVACEAE BOMBACOIDEAE <i>Bombax ceiba</i> L. (COTTONWOOD, KAPOKIER, KEKABU, SEMUL)

After you've checked the "Select all..." you'll see checks in the boxes by individual species. At this stage, if you decide you don't want all, you can deselect descriptions.

To proceed with sending yourself a file with all descriptions, click on "View / Export 39"

[Search](#) [Welcome](#) [About](#) [Contact / Contribute](#) [Citing Us](#) [IAWA](#) [Links](#)

[View / Export 39 Selected Results](#)

[Refine Search](#)

Search Criteria: Bombacoideae

Filter Results by Keyword:

Select All Description Results

Showing 1 to 48 of 48

[First](#) [Previous](#) [1](#) [Next](#) [Last](#)

F = Fossil

M = Modern

[Results](#) ▲

- | | | | | |
|--|---|---|----|--|
| <input checked="" type="checkbox"/> | M |  | 7 | MALVACEAE BOMBACOIDEAE <i>Adansonia digitata</i> L. (BAOBAB) |
| 1 2 5 13 22 23 26v 27 31 32 42 46 47 52? 53? 54? 61 63 65 69 71? 72? 73? 77 79 86 88v 89 92 93 98 102 106 107 109v 110 114 115 120 121? 144 145 146 178 179 180 189 192 193 194v 200 208 214 215 | | | | |
| | M |  | 5 | MALVACEAE BOMBACOIDEAE <i>Adansonia gregorii</i> F. Muell. |
| | M |  | 11 | MALVACEAE BOMBACOIDEAE <i>Bernoullia flammea</i> Oliv. |
| <input checked="" type="checkbox"/> | M |  | 5 | MALVACEAE BOMBACOIDEAE <i>Bombax buonopozense</i> P.Beauv. (KAPOKIER) |
| 2 5 13 22 23 26 27 31 32 43 46 47v 52? 53? 54? 61 66 69 71? 72? 73? 77 79 86 88v 92 93 98 102 104 110 114 115 120 131 136v 141v 159v 160v 161v 178 179 189 192 193 197 200 | | | | |

You'll next see this screen. The tsv file is automatically assigned a name based on the date and time the file was generated.

The tsv file will not include the references used to create the description or any images, you'll only get the names and IAWA feature codes.

Description Export

[Refine Search](#)

[Back To Search Results](#)

Export 39 Selected Description Search Results in **tsv** Format (via e-mail)

*E-mail Address:

File Attachment Name:

20130309085108

E-mail Subject:

Send

[Remove Selected](#)

[Remove All](#)

F = Fossil

M = Modern

Taxa

Mismatches

Search Criteria

<input type="checkbox"/>	M	MALVACEAE Bombacoideae <i>Adansonia digitata</i>	Bombacoideae
<input type="checkbox"/>	M	MALVACEAE BOMBACOIDEAE <i>Bombax buonopozense</i>	Bombacoideae
<input type="checkbox"/>	M	MALVACEAE BOMBACOIDEAE <i>Bombax ceiba</i>	Bombacoideae
<input type="checkbox"/>	M	MALVACEAE BOMBACOIDEAE <i>Bombax ceiba</i> , MALVACEAE BOMBACOIDEAE <i>Bombax ualerii</i>	Bombacoideae

Next – type in your e-mail address and a subject. Also, I think it helps to rename the file to better reflect its contents. Here I changed “file attachment name” to IW Bombacoideae. Then click the Send box.

[Search](#) [Welcome](#) [About](#) [Contact / Contribute](#) [Citing Us](#) [IAWA](#) [Links](#)

Description Export

[Refine Search](#) [Back To Search Results](#)

Export 39 Selected Description Search Results in **tsv** Format (via e-mail)

***E-mail Address:** **File Attachment Name:**

E-mail Subject:

[Remove Selected](#) [Remove All](#)

F = Fossil M = Modern	Taxa	Mismatches	Search Criteria
<input type="checkbox"/> M	MALVACEAE Bombacoideae Adansonia digitata		Bombacoideae
<input type="checkbox"/> M	MALVACEAE BOMBACOIDEAE Bombax buonopozense		Bombacoideae
<input type="checkbox"/> M	MALVACEAE BOMBACOIDEAE Bombax ceiba		Bombacoideae
<input type="checkbox"/> M	MALVACEAE BOMBACOIDEAE Bombax ceiba, MALVACEAE BOMBACOIDEAE Bombax valetorii		Bombacoideae

After you've clicked send, you'll see this screen. **I recommend clicking on "Remove All"** before you opt for "Back To Search Results" to clear out the results of this search. If you don't clear out these results and do another search, these results will be included in the export file along with the next search's results

Description Export

[Refine Search](#)

[Back To Search Results](#)

Export 39 Selected Description Search Results in **tsv** Format (via e-mail)

*E-mail Address:

File Attachment Name:

E-mail Subject:

Send



[Remove Selected](#)

[Remove All](#)

F = Fossil

M = Modern

Taxa

Mismatches

Search Criteria

<input type="checkbox"/>	M	MALVACEAE Bombacoideae <i>Adansonia digitata</i>	Bombacoideae
<input type="checkbox"/>	M	MALVACEAE BOMBACOIDEAE <i>Bombax ceiba</i>	Bombacoideae
<input type="checkbox"/>	M	MALVACEAE BOMBACOIDEAE <i>Bombax ceiba</i> , MALVACEAE BOMBACOIDEAE <i>Bombax valetorii</i>	Bombacoideae
<input type="checkbox"/>	M	MALVACEAE BOMBACOIDEAE <i>Bombax insigne</i>	Bombacoideae

After I check my e-mail and download the tsv file, I find it easiest to change the file name extension from

.tsv to **.xls**

And then use Excel to open the file and then save it as an excel file.

Then you can reopen and reformat the sheet – may be change column widths and row heights. I always widen the name column and format it for wrapped text.

NOTE: If you have fewer than 5 descriptions to compare, it probably is easier to just print out the results.

The excel files help with comparing relatively large numbers of descriptions as you can sort by different features to group descriptions by shared features.